

On Company Letterhead

Board Resolution

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF [Name of Company], HELD ON [Date], AT [Address].

The Director Mr./Mrs. [Name of Director], informs to the board that the current account number [Bank account number] of [Bank Name] is needs to be closed, due to closure of business activity / inoperative from several months.

RESOLVED THAT the consent of the board of directors is hereby accorded to close the current account number [Bank account number] of [Bank Name] and money lying in the said account be returned to company by way of issuance of banker's cheque or transfer to the other current account number [Bank account number] of [Bank Name].

FURTHER RESOLVED THAT Mr./Mrs. [Name of Director] director of the company is hereby authorised to sign and submit documents or information and to do all such acts, deeds or things to give effect to the above resolution on behalf of company.

FURTHER RESOLVED THAT a copy of this resolution be given to the banker, as may be required under the seal and signature of any of the director of the company.

CERTIFIED TRUE COPY

For [Name of Company]

[Name of Director]

Director

DIN:

Date: